

Meet Europe in the Algarve

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INSIGNARE

***(WHAT WE DO AND
HOW WE DO IT)***



Brief description

- ❑ Non profit Association, founded on 24/8/1990;
- ❑ Located in Ourém, in the center of Portugal;
- ❑ Owned by Ourém City Council, Ourém-Fátima Business Association, Fátima Studies Centre.



Main working areas

- ❑ EPO – Ourém Vocational School;
- ❑ EHF – Fátima Hospitality Vocational School.

Students completing one of our vocational courses (Level IV Intermediate Technical) will be certified with a professional qualification as well as a secondary grade.



Ourém Vocational School

The courses are:

- ❑ Design;
- ❑ Electronics, Automation and Control;
- ❑ IT and Computer Equipment Maintenance;
- ❑ Industrial Maintenance;
- ❑ Management;
- ❑ Car Mechatronic;
- ❑ Metalworking – CNC Programming.



Fátima Hospitality Vocational School

The courses are:

- Cookery and Pastry;
- Hotel Reception;
- Restaurant and Bar;
- Tourism.



LIFE

- **CFC** – office that develops continuous training: small courses, paid and EU funded; longer EU funded courses for unemployed people.
- **CQEP** – office that certifies a person's knowledge and life experience, granting an academic equivalency. It also works as a guidance centre.



LIFE

- **GIP** – supports unemployed people and their relationship with public offices. It also works with companies offering job opportunities, matching those with unemployed people's profile.
- **GCI** – manages INSIGNARE's international projects, both partnerships and mobilities.



International Projects

2014

Erasmus + KA 2	2014-1-FR01-KA201-008818	STOP
Erasmus + KA 2	2014-1-IE01-KA204-000377	EDGE
Erasmus + KA 2	2014-1-PT01-KA202-001059	TBG
Erasmus + KA 1	2014-1-PT01-KA102-000327	Interns. Stud & Teachers
Erasmus + KA 1	2014-1-PT01-KA101-00481	Teacher & Staff Training

2013

LLLP / Comenius	2013-1-PT1-COM07-16642	OAW
LLLP / Comenius	2013-1-PT1-COM06-16593	GUEST
LLLP / Leonardo	2013-1-PT1-LEO01-15574	Internships EHF + EPO

2012

LLLP / Comenius	2012-1-PT1-COM13-12181	Régio - Poland
LLLP / Leonardo	2012-1-PT1-LEO01-11379	Internships EHF
LLLP / Leonardo	2012-1-PT1-LEO01-11286	Internships EPO
LLLP / Comenius	2012-1-PT1-COM06-12072	CODAC



International Mobilities



Outgoing

WHY ?

- ❖ Prepare for global labour market / emigration;
- ❖ Curricular enrichment;
- ❖ School differentiation.



WHO ?

- ❖ Second and third year students:
 - Courses that need to increase their employability rate;
 - Courses that will benefit from international inputs:
 - Hospitality;
 - Management;
 - Design;
 - ...

- ❖ VET subjects Teachers.



WHEN ?

❖ Students:

- June and July – 60 days.

❖ Teachers:

- July – 30 days.



WHERE ?

2015

Students and Teachers:

- Management – Scotland;
- Design and Metalworking – Estonia;
- ICT and Electronics – Spain (Seville and Barcelona);
- Cookery – Spain (San Sebastián and Fuerteventura);
- Hotel Reception – Spain (Seville);
- Restaurant and Bar - Spain (San Sebastián and Seville);
- Tourism - Scotland.



WITH WHO ? (I)

Intermediate companies

Pros

- We pay for a service and we demand efficiency;
- 24/7 support;
- Used to work with international students;
- Used to work with LLLP and Erasmus + rules.

Cons

- Expensive;
- Sometimes disregard the pedagogic part.



WITH WHO ? (II)

Schools

Pros

- Share the same expectations;
- Long term relationships;
- Used to work with sending students abroad;
- Not that expensive.

Cons

- Don't have enough staff to manage incoming/outgoing;
- Don't work during holidays.



HOW ? (I)

School:

- Programme application;
- Students' selection and preparation (cultural and linguistic);
- Financial management:
 - Paying for travels, accomodation, insurance, partner's service, ...
- Bureaucratic issues:
 - Internal documents, programme documents, health and safety, ...
- Students final assessment on return and validation;
- Final report.



HOW ? (II)

School:

- Students selection and preparation:
 - Criteria – merit; personal autonomy; linguistic autonomy; school commitment; socially disadvantaged (tiebreaker)
 - Parents involvement;
 - Social and cultural preparation – city/country research; significant cultural aspects;
 - Meetings with former students that had a similar experience;
 - Bureaucratic preparation;
 - Photo and vídeo workshop;
 - Virtual support through Skype/Facebook when needed / weekly basis.



HOW ? (III)

Intermediate companies /Partner school:

- Students' profile analysis and subsequent workplacement;
- Social / cultural and linguistic preparation on arrival:
 - Accomodation, language course (group 2), meetings with the companies, showing the city, public transports, ...
- Support if necessary;
- Bureaucratic issues:
 - School documents & programme documents.



Any questions?



Thank you!

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